

**MINUTE RECORD
VILLAGE OF FIRTH
REGULAR MEETING
December 5, 2023**

The regular meeting of the Chairman and Village Board of Trustees of the Village of Firth, Nebraska was convened in open and public session on the **5th day of December, 2023** at the Firth Community Center. Normal notification procedures were observed. The meeting was called to order by the Board Chairwoman at 7:00pm. The following members were present: Kami Beaty, Jason Cooper, Craig Middle, Todd Carlson, and Samantha Henderson. The Chairwoman presided, and the Village Clerk recorded the minutes. The Clerk noted that a copy of the Open Meetings Act was available in the room for review.

A motion was made by Todd Carlson, seconded by Jason Cooper to approve the meeting agenda. Roll call vote: 5 Yeas (K. Beaty, J. Cooper, C. Middle, T. Carlson, S. Henderson,) no Nays. Motion carried.

It was moved by Craig Middle, seconded by Samantha Henderson, to approve the November 7, 2023, regular meeting minutes as presented. Roll call vote: 5 Yeas, (K. Beaty, J. Cooper, C. Middle, T. Carlson, S. Henderson,) no Nays. Motion carried.

The Treasurer presented the financial report for the previous month. It was moved by Jason Cooper, seconded by Samantha Henderson, to approve the **November** financial report as presented. Roll call vote: 5 Yeas, (K. Beaty, J. Cooper, C. Middle, T. Carlson, S. Henderson,) no Nays. Motion carried.

It was moved by Jason Cooper, seconded by Sam Henderson, to approve presented bills to be paid. Roll call vote: 5 Yeas, (K. Beaty, J. Cooper, C. Middle, T. Carlson, S. Henderson,) no Nays. Motion carried.

Current Month Claims

Payroll	9,810.49
Payroll Taxes	682.74
Simple IRA Employer Match	291.44
Health Ins and cell phone stipends	600.00
Black Hills Energy	176.33
Blue Cross Blue Shield	543.73
Capital City Refuse	4,405.00
Cede & Co	22,908.75
David Hobelman – cemetery supplies	27.67
Farmers’ Cooperative	193.06
Firespring	100.00
First National Bank	304.46
HBE Becker Meyer Love LLP	20,970.00
John Jennings – building inspections	120.00
JP Cooke Company	88.35
McNally Law Office	360.00
Microsoft Office	8.70
NDEE – Public Water Operators	115.00
NDEE – Fiscal Services	32,368.10
Nebraska Public Health Environmental Lab	489.00
North Ridge Builders, LLC – TIF funds	42,556.19
Norris Public Power	2,117.94
One Call Concepts, Inc.	1.60
Principal Financial Life Insurance Co	95.74
Rembolt Ludke LLP	2,679.77
Sam’s Club	696.30
United Rentals	218.39
Voice News	174.28
Windstream	373.12
FACET Expense	253.21
Total	143,104.72

OPEN FORUM –

- Trista McAow, 610 Nemaha, requested information on how to get on the ballot for Village Board. The next election for Board Trustee will be the 2024 general elections. She also asked about a Board response to a “dog letter” she and her husband sent in early November. It was stated that a response letter had been sent.
- John Mardock gave the quarterly Lincoln/Lancaster County Emergency Management report for Firth. There were two weather related activations in the last quarter.

Dave Hansmeyer gave the monthly maintenance report.

Chris Schroeder and Brock Hanisch from Lincoln/Lancaster County Health Department explained the current interlocal agreement with Firth that authorizes certain services the Health Department provides for Firth. The interlocal agreement needs to be renewed for a new 10-year term.

It was moved by Samantha Henderson, seconded by Jason Cooper, to approve the renewal of the interlocal agreement with the Lincoln/Lancaster County Health Dept. Roll call vote: 5 Yeas, (K. Beaty, J. Cooper, C. Middle, T. Carlson, S. Henderson,) no Nays. Motion carried.

Garrett Effenbeck from Midwest Dirtworks, was present to discuss his thoughts on ditch and drainage work needed for 7th Street between Russell and Nemaha. His bid will be considered at the January meeting.

Dave Hobelman, Firth Cemetery Sexton, was present to discuss various cemetery needs, including written cemetery policy, possible renumbering of cemetery plots, staking of graves, etc.

Rob Mierau from Nebraska Code Consulting, LLC, was present to discuss the procedure for creating the documents necessary for the Village to adopt a more current version of the International Building Codes. Currently Firth uses the 2009 International Building Codes. Mr. Mierau will submit a proposal for the work involved and fees to be presented at the January 2, 2024 Board meeting.

It was moved by Todd Carlson, seconded by Craig Middle to approve the Olsson Master Agreement Work Order No. 9 for design and bidding of the Allen Street water main replacement project from 4th Street to 7th Street. Roll call vote: 5 Yeas, (K. Beaty, J. Cooper, C. Middle, T. Carlson, S. Henderson,) no Nays. Motion carried.

Chairwoman Kami Beaty read Resolution 2023-12-1 – Annual appointments for 2024:

RESOLUTION NO. 2023-12-1

A RESOLUTION APPOINTING A VILLAGE CLERK, TREASURER, VILLAGE ATTORNEY, VILLAGE ACCOUNTANT, VILLAGE ENGINEER, VILLAGE STREET SUPERINTENDENT, VILLAGE DEPOSITORIES, AND OFFICIAL PUBLICATIONS for JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF FIRTH, NEBRASKA:

- a. Jill Hoefler is appointed as the Village Clerk*
- b. Mike Hoefler is appointed as the Village Treasurer*
- c. Joe McNally, McNally Law Firm is appointed as the Village Attorney*
- d. HBE., LLP is appointed as the Village Accountant*
- e. Olsson, Inc is appointed as the Village Engineer*
- f. Justin Stark, Olsson, is appointed as the Village Street Superintendent
Class A Street Superintendent License Number S-1534
Engineering License Number E-13167*
- g. Farmers & Merchants Bank, First State Bank Nebraska and NPAIT are appointed as the official depository institutions.*
- h. The Voice News is designated as the official publication.*
- i. Posting locations for purposes of publication shall be the Firth Community Center, Firth Post Office, and Sadies/Papa D's.*

PASSED AND APPROVED THIS 5th DAY OF December 2023.

It was moved by Jason Cooper, seconded by Samantha Henderson, to approve Resolution 2023-12-1 establishing annual appointments of Village Clerk, Village Treasurer, Village Attorney, Village Accountant, Village Engineer, Village Street Superintendent, Official depository institutions and official posting locations for purposes of publication. Roll call vote: 5 Yeas, (K. Beaty, J. Cooper, C. Middle, T. Carlson, S. Henderson,) no Nays. Motion carried.

At 8:03pm it was moved by Jason Cooper, seconded by Samantha Henderson, to go into executive session for the purpose of discussing current litigation. Roll call vote: 5 Yeas, (K. Beaty, J. Cooper, C. Middle, T. Carlson, S. Henderson,) no Nays. Motion carried.

At 8:25pm it was moved by Jason Cooper, seconded by Samantha Henderson, to come out of executive session and reconvene the regular matting. Roll call vote: 5 Yeas, (K. Beaty, J. Cooper, C. Middle, T. Carlson, S. Henderson,) no Nays. Motion carried.

Committee Reports were given.

The Clerk stated that the November utility bills were inadvertently calculated without the metered water usage charges. The missed water usage charges will be added to the January utility bills. A notice will be sent with the December utility bills to notify customers of the issue.

Meeting Adjourned 8:543pm.

Kamilla Beaty, Village Board Chair

Jill A. Hoefler, Village Clerk