

**MINUTE RECORD
VILLAGE OF FIRTH
REGULAR MEETING**

December 3, 2024

The regular meeting of the Chairman and Village Board of Trustees of the Village of Firth, Nebraska was convened in open and public session on the **3rd day of December 2024** at the Firth Community Center. Normal notification procedures were observed. The meeting was called to order by the Board Chairwoman at 7:00pm. The following members were present: Kami Beaty, Jason Cooper, Todd Carlson, Craig Middle, Samantha Henderson and Tina Booton. Outgoing Chairwoman Kami Beaty opened the meeting, and the Village Clerk recorded the minutes. The Clerk noted that a copy of the Open Meetings Act was available in the room for review.

It was moved by Todd Carlson, seconded by Jason Cooper to approve the agenda as presented. Roll call vote: 5 Yeas (K. Beaty, J. Cooper, T. Carlson, C. Middle, S. Henderson.) No Nays. Motion carried.

It was moved by Samantha Henderson, seconded by Todd Carlson to approve the November 7, 2024, regular meeting minutes. Roll call vote: 5 Yeas (K. Beaty, J. Cooper, T. Carlson, C. Middle, S. Henderson.) No Nays. Motion carried.

The Treasurer presented the November financial report. It was moved by Craig Middle, seconded by Jason Cooper, to approve the November financial report. Roll call vote: 5 Yeas (K. Beaty, J. Cooper, T. Carlson, C. Middle, S. Henderson.) No Nays. Motion carried.

Current Claims were read. It was moved by Jason Cooper, seconded by Todd Carlson, to approve current claims (including the regular monthly Norris Public Power and Farmer’s Cooperative bills, that will be received after the meeting.) Roll call vote: 5 Yeas (K. Beaty, J. Cooper, T. Carlson, C. Middle, S. Henderson.) No Nays. Motion carried.

Current Month Claims

Salaries	9,892.23
Payroll Taxes	678.44
Simple IRA Employer Match	293.38
Health Ins and cell phone stipends	600.00
Black Hills Energy	172.38
Blue Cross Blue Shield of Nebraska	553.12
Capital City Refuse	4,677.75
Cede & Co	21,789.25
Farmers’ Cooperative	237.70
Firespring	100.00
First National Bank of Omaha	378.43
Lancaster County Sheriff’s Office	1,402.92
McNally Law Office	150.00
Microsoft Office 365	8.70
NDEE-Fiscal Services	35,941.71
Nebraska Municipal Clerks’ Association	50.00
Nebraska Public Health Environmental Lab	15.00
Norris Public Power	2,043.73
Olsson	4,844.89
One Call Concepts, Inc.	5.60
Pavers, Inc	71,373.85
Principal Life Insurance Company	112.76
Ramaker & Associates, Inc.	330.00
Sam’s Club	896.75
Van Kirk Bros Contracting	132,718.63
Windstream	394.56
FACET Expense	787.28
Total	290,449.06

It was moved by Todd Carlson, seconded by Jason Cooper to waive the final two readings of Ordinance #11-2024-1 updating flood plain regulations to the current FEMA format. (The first reading was during the November 7, 2024 Board meeting.) Roll call vote: 5 Yeas (K. Beaty, J. Cooper, T. Carlson, C. Middle, S. Henderson.) No Nays. Motion carried.

It was moved by Jason Cooper, seconded by Craig Middle to approve final passage of Ordinance #11-2024-1 updating floodplain regulations to the current FEMA format. Roll call vote: 5 Yeas (K. Beaty, J. Cooper, T. Carlson, C. Middle, S. Henderson.) No Nays. Motion carried.

Ordinance #11-2024-1 will be available in pamphlet form at the Village Office.

Jason Cooper, Samantha Henderson, and Tina Booton took the Oath of Office.

Craig Middle and Todd Carlson were nominated for the office of Board Chair. Both gave a brief statement of why they felt they were right for the office. The Board took a secret paper vote. Todd Carlson was elected as Chairman 3 to 2.

Craig Middle was nominated for the office of Board Vice Chair. Craig Middle was elected by a unanimous vote.

The Board thanked Kami Beaty for her three years of service on the Village Board – two of those years she served as Chairwoman. The Clerk presented Kami with a plaque commemorating her service on the Village Board.

Todd Carlson took the seat of the Chairman and presided over the rest of the meeting.

It was moved by Samantha Henderson, seconded by Jason Cooper to adopt Resolution #2024-12-1 for 2025 Annual Appointments.

RESOLUTION NO. 2024-12-1

A RESOLUTION APPOINTING A VILLAGE CLERK, TREASURER, VILLAGE ATTORNEY, VILLAGE ACCOUNTANT, VILLAGE ENGINEER, VILLAGE STREET SUPERINTENDENT, VILLAGE DEPOSITORIES, AND OFFICIAL PUBLICATIONS for JANUARY 1, 2025, THROUGH DECEMBER 31, 2025.

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF FIRTH, NEBRASKA:

- a. Jill Hoefler is appointed as the Village Clerk
- b. Mike Hoefler is appointed as the Village Treasurer
- c. Joe McNally, McNally Law Firm is appointed as the Village Attorney
- d. HBE., LLP is appointed as the Village Accountant
- e. Olsson, Inc is appointed as the Village Engineer
- f. Justin Stark, Olsson, is appointed as the Village Street Superintendent
Class A Street Superintendent License Number S-1534
Engineering License Number E-13167
- g. Farmers & Merchants Bank, First State Bank Nebraska and NPAIT are appointed as the official depository institutions
- h. The Voice News is designated as the official publication.
- i. Posting locations for purposes of publication shall be the Firth Community Center, Firth Post Office, and Sadies/Papa D's

PASSED AND APPROVED THIS 3rd DAY OF December 2024.

Roll call vote: 5 Yeas (T. Carlson, C. Middle, J. Cooper, S. Henderson and T. Booton.) No Nays. Motion carried.

PUBLIC COMMENT – Board will take no action.

Sarah Lefferdink spoke on behalf of FACET (Firth Area Community Enrichment Team) and asked the board to consider participating in the Old-Fashioned Christmas event Saturday December 7, 2024 from 4:00pm – 6:00pm.

Chris Durham stated that in future years he would like to sell fireworks to the public for the three days before New Years. This will be placed on the January meeting agenda.

Dave Hansmeyer gave the monthly Maintenance Report.

It was moved by Samantha Henderson, seconded by Craig Middle to approve the request from VanKirk Bros Contracting to extend the substantial completion date for the Allen Street Water Main Replacement project to December 31, 2024. The Board will not grant future extensions. Roll call vote: 5 Yeas (T. Carlson, C. Middle, J. Cooper, S. Henderson and T. Booton.) No Nays. Motion carried.

It was moved by Jason Cooper, seconded by Samantha Henderson, to accept John Jennings verbal resignation from the Firth Planning Commission, (Mr. Jennings has moved out of Firth Village limits) and declare a vacancy on the Firth Planning Commission. Roll call vote: 5 Yeas (T. Carlson, C. Middle, J. Cooper, S. Henderson and T. Booton.) No Nays. Motion carried.

It was moved by Jason Cooper, seconded by Samantha Henderson, to approve a contract with Rob Mierau (Nebraska Code Consulting, LLC) for all building plan review and building inspection services for Firth and the one-mile jurisdiction, beginning January 1, 2025. This includes compensation of a \$100.00 monthly retainer fee plus \$45.00 plan review and \$45.00 inspection fees. Roll call vote: 5 Yeas (T. Carlson, C. Middle, J. Cooper, S. Henderson and T. Booton.) No Nays. Motion carried.

The Board reviewed a work order from Olsson to draft plans and bidding documents for the downtown and Firth Road sidewalk project. This will be placed on the January agenda.

It was moved by Samantha Henderson, seconded by Jason Cooper, to authorize the Village Clerk to submit an application for a \$500.00 LARM safety grant to help pay for a gas meter to be used by Villag Maintenance. Roll call vote: 5 Yeas (T. Carlson, C. Middle, J. Cooper, S. Henderson and T. Booton.) No Nays. Motion carried.

Board sub-committee reports were given.

Samantha Henderson stated that she scheduled a meeting with a playground company rep to discuss potential ideas/plans for the main park playground.

The dilapidated garage at 509 Nemaha Street was discussed. The clerk will continue to reach out to the property owner and send a letter regarding the need to remove the structure.

Meeting adjourned at 8:20pm.

Todd Carlson – Board Chairman

Jill A. Hoefler, Village Clerk