

**MINUTE RECORD
VILLAGE OF FIRTH
REGULAR MEETING**

January 7, 2025

The regular meeting of the Chairman and Village Board of Trustees of the Village of Firth, Nebraska was convened in open and public session on the **7th day of January 2025** at the Firth Community Center. Normal notification procedures were observed. The meeting was called to order by the Board Chairman at 7:00pm. The following members were present: Todd Carlson, Craig Middle, Samantha Henderson and Tina Booton. Jason Cooper was absent. The Village Clerk recorded the minutes. The Clerk noted that a copy of the Open Meetings Act was available in the room for review.

It was moved by Tina Booton, seconded by Samantha Henderson to approve the agenda as presented. Roll call vote: 4 Yeas (T. Carlson, C. Middle, S. Henderson and T. Booton.) No Nays. Absent one. Motion carried.

It was moved by Samantha Henderson, seconded by Craig Middle, to approve the December 3, 2024, regular meeting minutes. Roll call vote: 4 Yeas (T. Carlson, C. Middle, S. Henderson and T. Booton.) No Nays. Absent one. Motion carried.

The Treasurer presented the December financial report. It was moved by Samantha Henderson, seconded by Craig Middle, to approve the December financial report. Roll call vote: 4 Yeas (T. Carlson, C. Middle, S. Henderson and T. Booton.) No Nays. Absent one. Motion carried.

Current Claims were read. It was moved by Craig Middle, seconded by Tina Booton, to approve current claims (including the regular monthly Norris Public Power bill, that will be received after the meeting.) Roll call vote: 4 Yeas (T. Carlson, C. Middle, S. Henderson and T. Booton.) No Nays. Absent one. Motion carried.

Current Month Claims

Salaries	10,197.37
Payroll Taxes	731.67
Simple IRA Employer Match	301.81
Health Ins and cell phone stipends	600.00
Advantage Computer	825.00
Black Hills Energy	226.73
Blue Cross Blue Shield of Nebraska	553.12
BOK Financial, NA	1,250.00
Capital City Refuse	4,405.75
Dave Hobelman – grave monument marking	50.00
Electric Pump	813.51
Farmers’ Cooperative	220.28
Firespring	100.00
First National Bank of Omaha	2,262.87
Gana Trucking & Excavating	748.69
Greg Edwards – Building plan review	40.00
HBE Becker Meyer Love LLP	12,100.00
Lancaster County Sheriff’s Office	2,444.78
Lincoln Winwater Works	542.14
Lovell Excavating, LLC	2,800.00
McNally Law Office	150.00
Microsoft Office 365	8.70
Municipal Supply, Inc. of Omaha	1,040.85
Nebraska Public Health Environmental Lab	15.00
Norris Public Power	2,494.84
Olsson	5,430.30
One Call Concepts, Inc.	10.36
Principal Life Insurance Company	137.02
Sam’s Club	535.61
Van Kirk Bros Contracting	59,075.16
Voice News	261.59
Windstream	394.56
FACET Expense	78.80
Board Fees 2024 2 nd half	4,800.00
Total	115,646.51

PUBLIC COMMENT Period – There was no public comment

Lucas Post and Kiley Wiechman from HBE Accounting Firm gave the annual Audit Report for the 2023-2024 fiscal year. All financials were in order.

It was moved by Tina Booton, seconded by Samantha Henderson, to approve the audit report and needed journal entries as presented. Roll call vote: 4 Yeas (T. Carlson, C. Middle, S. Henderson and T. Booton.) No Nays. Absent one. Motion carried.

Dave Hansmeyer gave the monthly Maintenance Report. He discussed the discovery that an old section of water main at 4th and Allen was NOT installed during the 2011 drainage project as project plans stated. Olsson acknowledged this oversight and in the event anything needs to be done on that section of watermain, Olsson will help with the cost of installing new water main in that location. He also discussed the cost estimate for the replacement of the sewer jetter motor.

It was moved by “Craig Middle, seconded by Samantha Henderson, to approve the service estimate from Macqueen for the replacement of the sewer jetter motor. The estimate is \$16,534.98. Roll call vote: 4 Yeas (T. Carlson, C. Middle, S. Henderson and T. Booton.) No Nays. Absent one. Motion carried.

It was moved by Samanth Henderson, seconded by Tina Booton, to officially approve Change Order #1 for the Allen Street Water Main Replacement project changing the substantial completion date to December 31, 2024. Roll call vote: 4 Yeas (T. Carlson, C. Middle, S. Henderson and T. Booton.) No Nays. Absent one. Motion carried.

It was moved by Samantha Henderson, seconded by Tina Booton, to approve the Olsson Master Work Order #12 establishing scope of services for the Downtown and Firth Road sidewalk projects. Fees of \$21,600.00 are for Project Management, Design, Construction Documents, and Bidding Phase Services. Roll call vote: 4 Yeas (T. Carlson, C. Middle, S. Henderson and T. Booton.) No Nays. Absent one. Motion carried.

It was moved by Tina Booton, seconded by Craig Middle to adopt Resolution #2024-01-1 amending the Master Fee Schedule:

RESOLUTION #2025-01-1

WHEREAS, the Firth Village Board desires to amend the Master Fee Schedule dated July 12, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND VILLAGE BOARD OF FIRTH, NEBRASKA:

SECTION 1. That the fee for Building Plan Reviews and all Building Inspections be set at \$45.00 each, is hereby approved and adopted.

SECTION 2. That all resolutions or parts of resolutions in conflict herewith are hereby repealed.

RESOLUTION PASSED AND ADOPTED this 7th day of January, 2025.

Roll call vote: 4 Yeas (T. Carlson, C. Middle, S. Henderson and T. Booton.) No Nays. Absent one. Motion carried.

The Board discussed sidewalks in town and the possible creation of a sidewalk improvement program that could potentially reimburse homeowners for a portion of sidewalk repair or replacement cost.

It was moved by Samantha Henderson, seconded by Tina Booton, to move into executive session to discuss a possible real estate purchase. Roll call vote: 4 Yeas (T. Carlson, C. Middle, S. Henderson and T. Booton.) No Nays. Absent one. Motion carried.

It was moved by Craig Middle, seconded by Tina Booton, to come out of executive session. Roll call vote: 4 Yeas (T. Carlson, C. Middle, S. Henderson and T. Booton.) No Nays. Absent one. Motion carried.

Board sub-committee reports were given.

Samantha Henderson and Tina Booton reported on a meeting they had with a park equipment company representative and the possible creation of preliminary conceptual plans for the main park playground.

Meeting adjourned at 8:49pm.

Todd Carlson – Board Chairman

Jill A. Hoefler, Village Clerk